

ASSAM SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD.

(A Govt. of Assam Undertaking)
M.R.D Road, Bamunimaidan, Guwahati-21
Email: asidcassam.in@gmail.com

**Tender form for fixation of rate of Steel Furniture, Black Board & Duster
for rate contract**

Tender Reference	:	SIDC/MKT/TENDER(H&T)/2017-18/1 Dated. 02.02.2018
Date of commencement of Sale of Tender documents	:	03.02.2018
Last date for sale of Tender documents	:	12.02.2018 up to 12.00 Noon.
Last date and time for receipt of Tender	:	2 PM on 12.02.2018.
Time and date of opening of Tender (Technical Bid)	:	11 A.M on 13.02.2018.
Place of opening of Tender	:	ASIDC Ltd., Bamunimaidan, Guwahati-21.
Address for communication	:	Managing Director Assam Small Industries Development Corporation Ltd., MRD Road, Bamunimaidan Guwahati – 781021
Cost of Tender documents	:	Rs. 200.00 only in favour of ASIDC Ltd., Bamunimaidan, Guwahati-781021 in form of demand draft/ banker's cheque or in cash.

Assam Small Industries Development Corporation Ltd.
(A Govt of Assam Undertaking)
Bamunimaidan, Guwahati -21.

Tender for rate contract for supply of furniture, Black Board, Duster & fixation of rate for the Director Handloom & Textile, Assam.

Tender Notice No: SIDC/MKT/Tender(H & T)/2017-18/1

Dated: 02.02.2018.

Assam Small Industries Development Corporation, Bamunimaidan, Guwahati – 781021 (Hereinafter refer referred as Tendering & procuring Agency unless the content otherwise requires) invites Tender for Fixation of rate and Supply of furniture, Black Board, Duster for the Director, Handloom & Textile, Assam.

General Term & conditions :

1. Eligibility criteria :

- i) Tender shall be a manufacturer of the items as stated in Annexure –I, having experience of supplying the items to state Govt. Department/ organization/ PSUS with valid manufacturing registration in District Industries & Commerce Centers/ MSME Di Assam. (Certificate to be submitted).
- ii) The invitation of Tender is only open for those eligible supplier who have their manufacturing unit in Assam.
- iii) Manufacturer have to submit undertaking on non-judicial Stamp paper of Rs. 10.00 that they have not black listed either by the Purchasing Department/ Processing Agency as by any State Govt. Deptt./ undertaking etc.
- iv) The tender have to submit GST registration Certificate in the name of the unit.

Prices :

- i) The prices quoted should be on ex-factory basis inclusive of all lavies & duties if any. GST as applicable may be shown separately. Transportation cost and packing forwarding charges should be mentioned separately. The break-up of price quoted should be furnished as per form Annexure–II and specification enclosed to the schedule. Incomplete or Tenders not submitted as per proforma will not be accepted. Abnormally high or low rate without any basis will be rejected. All papers / documents / purchase voucher of raw materials etc in support of their costing must be enclosed.

The Corporation is not bound to accept the lowest rate and it reserves the right to accept or reject the lowest rates without assigning any reason what so ever. Rates quoted abnormally high or low or unrealistic will be outright rejected. On the basis of the tender received from the registered MSEs, the Tender Committee of ASIDC will fix the price and the MSEs will have to execute any order when place by the ASIDC on acceptance of the rate and supply term & conditions.

- ii) The tenders have to submit rate for those items only for which they have manufacturing licensee issued by DICC/ MSME Di.

Sample of Product :

The SSI unit have to submit samples as and when the procuring Agency asked for

Guarantee :

Supplier shall give guarantee against any or all defect in design, workmanship of materials and performance for a period of I year from the date of commissioning / installer time. If any defects develops during the guarantee period, it should be remedied promptly free of cost by the supplier including expenses of transportation required for such repair or replacement if needed.

Inspection :

The representative of ASIDC/ Quality Control Office CI & C/ MSMEDI/Indenting Department of the tenderer at any time during working hours for the purposes of inspection of the goods to be supplied.

Quality Control :

Quality checking of the furniture will be done as per Procurement Preference Policy, Assam 2015.

Delivery:

The supply order being placed by ASIDC the furniture shall be delivered to the consignee as indicated in order strictly within the time stipulated after submitting quality Control Certificate by ASIDC approved Agency and challan of ASIDC Ltd.

Embossed of Identification Mark :

The supplier have to emboss/ affix logo of the SSI unit on every furniture containing name of the SSI unit and Address.

Payment Provision:

- i) No advance payment will be made to the supplier.
- ii) Payment towards supply of products will be made strictly as per rule of Tender inviting Authority/ purchasing Department. All payment shall be made by way of RTGS/ crossed A/C payee cheque / demand draft drawn in favor of supplier.
- iii) On completion of supply of quantity Bills should be raised in Triplicate in the name of Tender inviting authority and the same will be released to the supplier as and when received from the Indenting Department.

Law covering the Contract and jurisdiction :

The contract shall be governed by the Law in force in India. In the event of any dispute arising out of tender, such dispute would be subject to the jurisdiction of the court within the Guwahati city.

SPECIFICATION OF STEEL FURNITURE

.1. Dual Desk Set:

Dual Desk Set made of 25 mm M.S. Round medium gauge pipe and (25x5)mm M.S. flat steel frame. Top of the Desk made of 19 mm prelaminated MDF Board and shelve made of 12 mm prelaminated MDF Board with best quality (wooden/PVC) beading/.8mm(22G)CR Sheet. Seat made of 19mm prelaminated MDF on (25x25x5) mm M.S angle frame with (25x5)mm flat support with enamel spray printed on primer coating.

Size: Standard Size.



SPECIFICATION OF BLACK BOARD & DUSTER

1. Black Board made of 1st class seasoned timber (Khokon/Bonsom) frame (75x25)mm and 6mm ISI/ISO certified ply Board. Nicely finished with best quality Black paint.

Size: (1220x915) mm.

2. Duster made of 1st class Khokon, Bonsom timber fitted with foam/Blazer cloth on the Top surface.

Size: (L= 152mm x W= 50mm x H= 40 mm)

COVER – B: PRICE QUOTE

Tender No.

Sl. No.	Description of Item	Unit rate including Transportation	GST (in Rupees)	Total Amount (in Rupees) (3+4)	
1	2	3	4	5	
				In Figure	In Words

(Details of analysis of rate for each item should be submitted with the enclosed sheet)

Signature :

Name :

Designation :

Date :

Name & Address of the firm:

RATE ANALYSIS SHEET

Item & Specification :

1) Raw materials required & Cost :

	Materials Required	Quantity	Rate	Total
	Row Materials Cost (Total)			

2) Labour Cost :

Sl. No.	Category of Labour	Rate/d	Nos. of Labour employ	Time require	Total
1.	Skilled Labour				
2.	Unskilled Labour				
3.	Painter				
4.					

Labour Cost (Total) Rs.

Total Manufacturing Cost (prime Cost) (1+2) Rs.

3) Overhead charge % _____

4) Profit margin % _____

Ex factory Price Rs. _____

5) Packing forwarding Transportation _____

Total : _____