

## **TIMELINE**

Issue of Bid Document: From 08-10-2020 to 21-10-2020 till 14:00 HRS.

Receipt of Bid Document: From 08-10-2020 to 21-10-2020 till 14:00 HRS.

Opening of Bid Document: At 15.00 HRS on 21-10-2020 (Bidders or their authorized representative may attend).

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### **ISSUE OF BID DOCUMENT FOR NO:**

Issued to:

Issued by:

Signature:

Name in full:

Designation:

Date:

Office Seal

**Assam Small Industries Development Corporation Ltd,**  
**(A Govt. of Assam Undertaking)**  
**Bamunimaidam::: Guwahati- 21.**

**NO. SIDC/CD/FPP/BID/1835/2014-15/**

**Dated: 06 -10-2020.**

**NOTICE INVITING BID**

Assam Small Industries Development Corporation Limited (ASIDC) invites bids, duly completed as per Bid Document for an Industrial Plot at Food Processing Park, Chaygaon for allotment in Kamrup South district from prospective entrepreneurs desiring to set up industry in the food processing sector.

- No.1: 4 Bighas (approx)  
No.2: 2 Bighas (approx)  
No.3: 2 Bighas (approx)  
No.4: Existing Assam Type Warehouse 5000 sq.ft.

- Cost of Bid Document: Rs. 1000.00 (Rupees One Thousand).
- Earnest Money: 10% of the Bid value in the form of Demand Draft/ Banker's Cheque payable at Guwahati and drawn in favour of "ASIDC Ltd".
- Issue of Bid Document: From **08-10-2020** on all working days till 14:00 HRS on **21-10-2020**.
- Receipt of Bid: From **08-10-2020** on all working days till 14:00 HRS on **21-10-2020**.
- Opening of Bid: At 15:00 HRS on **21-10-2020** (Bidders or their authorized representative may attend).

Bid received without Earnest Money shall be summarily rejected. ASIDC Ltd. reserves the right to reject any or all the bids without assigning any reason thereof. The bid notice is also available in the ASIDC's website [www.assamsidcltd.com](http://www.assamsidcltd.com)

-Sd-  
Managing Director,  
ASIDC Ltd.

**: :TERMS & CONDITIONS : :**

1. Only Micro & Small Industries desiring to set up food processing industry shall be eligible to submit bids. Bids shall be submitted separately for each plot of land, while justifying the requirement of such plot.
2. Bids shall be submitted only in the Bid Document (separately for each plot of land) to be made available on payment of Rs. 1000.00 (Rupees five hundred) for each Bid Document. All pages of Bid Document must be signed and stamped by the Bidders. Bids submitted in any other form other than in the Bid Document shall be rejected.
3. The Price Bid shall be quoted for Development Charge over and above its Base Price @ Rs. 1210/- (Rupees Twelve Hundred & Ten) per sq. meter of allocable land. Bids quoting lower than the Base Price will not be considered.
4. The plots of land shall be allotted initially on 30 (thirty) years lease term, which may be extended for further period subject to satisfactory performance of lease as per provisions of ASIDC's Rules and Regulations for Land Allotment.
5. The intending Bidders may inspect the plots of land as offered within the office hours with prior intimation before submission of Bids.
6. The plots of land will be allotted on 'as is where is condition' with existing amenities only. Any further development of the same shall be purely the responsibility of the allottee.
7. The intending bidders shall have to deposit Earnest Money @ 10% of its quoted value of Development Charge along with the bid in the form of Bank Draft/ Banker Cheque of Nationalized/ Scheduled Bank drawn in favour of "**ASIDC Ltd**" and payable at Guwahati. The Earnest Money shall be refunded in the cases of unsuccessful bidders and shall be adjusted with Development Charge as may be payable by successful bidders, where allotment of plots shall be finalized.
8. The Intending Bidders shall have to submit Project Report showing total project cost; means of finance; techno-economic-financial viability; plant lay-out plan justifying the requirement of land, implementation schedule etc for their proposed industry, and detailed bio-data of the promoter/s with supporting testimonials.
9. The Allottee shall have to absorb local unemployed youth in suitable jobs in its industrial unit to be set up in the Food Processing Park at least in the proportion of 10 (Ten) nos. to 1400 sq. meter of allotted plot of land.
10. The Allottee shall not be allowed to change its item(s) of manufacture at any stage after submission of Bid.

11. The successful Bidders shall have to pay their respective quoted value of Development Charge within 7 (seven) days from the date of issue of 'Letter of Intent' by ASIDC, failing which, the same will be automatically stand cancelled and the Earnest Money paid shall be forfeited.
12. The Allottees shall have to take possession of the plot of land and start construction activities for their units within 1 (one) month from the date of payment of Development Charges and other charges as per ASIDC's Rules & Regulations for Land Allotment; failing which the allotment shall be cancelled without further notice to them.
13. The Allottee shall not emit effluent in any form (solid, liquid and gas) from their industrial unit at the allotted plot of land and shall duly comply with the provisions of water (prevention and control of pollution) act, 1974 and rules made there under as also with any other conditions that may from time to time be imposed by the Board of Prevention and Control of Air and Water Pollution, Assam. An affidavit to this effect on judicial stamp paper of appropriate value purchased in Assam shall have to be furnished separately at the time of execution of Lease Agreement.
14. The Allottee shall have to pay Annual Ground Rent including Maintenance Charges in advance @ Rs.24/- (Rupees twenty four) per sq. meter of allotted plot of land as currently fixed by the Corporation. G.S.T as applicable (currently 18%) on the above value shall be charged extra.
15. The Allottee shall have to execute a registered Lease Agreement with the Corporation for the allotted plot of land within 7 (Seven) days from its possession of the allotted land. On failure to execute the agreement, possession of the land already given to the selected party shall be taken back without further reference. All other terms and conditions of lease, herein not mentioned, shall be regulated by the Lease Agreement.
16. The Allottee shall have to start the construction activities for their proposed venture within 6 (six) months time from the date of issue of the allotment letter failing which the land will be revert back to ASIDC Ltd.
17. The Allottees will have to take electrical connection from APDCL at their own cost. However, the Corporation will provide necessary NOC for the power connection.
18. Any dispute arising out of the processing of offers and the work orders etc. shall be subject to the jurisdiction of Hon'ble Gauhati High Court, Assam.

**TERMS AND CONDITIONS OF WARE HOUSE OF FPP.**

1. The premises of ware house shall be handed over on as is where is basis.
2. The initial terms of lease shall be for a period of 10 years from the date of handing over and the same may be extended for further period of 10(ten) years as may be decided based on performance and mutual consent.
3. The intending bidders shall have to deposit Earnest Money @ 10% of its quoted value of 1(one) year lease rent along with the bid in the form of Bank Draft/ Banker Cheque of Nationalized/ Scheduled Bank drawn in favour of “**ASIDC Ltd**” and payable at Guwahati. The Earnest Money shall be refunded in the cases of unsuccessful bidders and shall be adjusted with Security Deposit as may be payable by successful bidders, where allotment of plots shall be finalized.
4. The intending bidder shall have to enter in to a lease deed agreement before taking over the ware house.
5. The intending bidder shall have to deposit for ware house in advance 1 (one) year lease rent as Security Deposit which is in the form of Demand Draft/ Banker’s cheque in favour of ASIDC Ltd., Guwahati-21 as refundable non-interest bearing security.
6. All damages caused to the premises by the allottee during their occupancy of the premises shall be repaired out of the said security deposit and the balance, if any, after adjusting other outstanding dues such as un paid electricity bill the resultant penalty imposed for non-payment of their dues on time shall be refunded without any interest to the allottee on expiry of lease deed period.
7. The selected bidder may utilize the schedule premises for godown purpose only.
8. The Allottees will have to take electrical connection from APDCL at their own cost. However, the Corporation will provide necessary NOC for the power connection.
9. The selected bidder shall not emit effluent in any form (Solid, Liquid and Gas) from their premises and shall duly comply with the provision of Water (prevention and control of pollution) Act. 1974 and rules made there under as also with any other conditions that may from time to time be imposed by the Board of Prevention and Control of Air and Water Pollution, Assam.
10. The Corporation reserves the right to accept or reject any offer and to cancel the bidding process and reject all offers, at any time prior to the award of offer without there by incurring any liabilities to the affected bidder or bidders or incurring any obligation to inform the affected bidders or bidders of the ground for the Corporation’s action.
11. Any dispute arising out of the processing of the offer and letter of indent shall be subject to the jurisdiction of Hon’ble Guwahati High Court, Assam.

**DOCUMENTS/ PAPERS REQUIRED FOR SUBMISSION ALONG WITH BID DOCUMENT**

1. Particulars of Bidder in the prescribed format marked as ANNEXURE – I, duly filled in and completed in all respect.
2. Price Bid in the prescribed format marked as ANNEXURE – II, duly filled in and completed in all respect.
3. A copy of the Project Report showing total project cost; means of finance; techno-economic-financial viability; plant lay-out plan justifying the requirement of land; implementation schedule for their proposed industry (to be marked as ANNEXURE-III)
4. Supporting testimonials /Documents of Promoters (to be marked as ANNEXURE- IV);
5. Self-certified copies of Company Registration Certificate in case of Company/ Society Registration Certificate in case of co-operative society/Firm Registration Certificate in case partnership or proprietary firm (to be marked as ANNEXURE- V);
6. Self-certified copy of Memorandum & Articles of Association in case of Company/ Bye-laws in case of co-operative society/ Partnership Deed in case of Partnership Firm/ Notarized Affidavit of Proprietorship in case of proprietary firm(to be marked as ANNEXURE- VI);
7. Self –certified copy of Pan Card (to be marked as ANNEXURE- VII);
8. Notarized Affidavit in original to the effect that in the event of allotment of plot of land, the Bidder shall give preference to employment of local unemployed youth in its industrial unit to be set up in the Food Processing Park and absorb such youth in suitable jobs in the proportion of 10 (Ten) nos. to 1400 sq. meter of allotted plot of land at the least. (to be marked as ANNEXURE- VIII);
9. Bank Draft/ Banker Cheque of Nationalized/ Scheduled Bank drawn in favour of **ASIDC Ltd.** and payable at Guwahati being the payment of requisite Earnest Money.

**PARTICULARS OF BIDDERS FOR ALLOTMENT OF PLOT OF LAND**

<b>A. General Particulars of Promoters/Proposed Unit</b>			
1. Name of the Unit:			
2. Address of Registered Office:			
3. Whether Existing Unit or New Unit:			
4. Legal Entity of the Unit: (√ the appropriate term)		Proprietary / Partnership /Company /Co-operative Society. (Enclose Copy of Registration Certificate and Affidavit of Proprietorship or Memorandum & Articles of Association or Bye-law as the case may be)	
5. Name with educational & professional qualifications of Proprietor/ Partners/ Directors:			
Sl.	Name	Educational Qualification	Professional Qualification
(Enclose supporting testimonials / documents)			
6. Requirement of Open Space in sq. meter (Enclose Plant Lay-out Plan):			
7. Purpose for which, the space is required (√ the appropriate term)		For setting up New Unit / For Expansion of Existing Unit / For Shifting of Existing Unit.	
8. Product(s) proposed to be manufactured:			
9. Brief Process of manufacture involved:			
10. Nature & Type of Effluents to be created :			
11. Major Markets of the proposed products:			
12. Capital Investment (As per Project Report):			
a. Plant & Machinery		Rs.....lakh.	
b. Working Capital		Rs.....lakh	
13. Name of the bank/financial institution with made. whom arrangement for financing the unit has been made		(Enclose Assurance letter of such bank /financial institution to finance the unit)	

BID DOCUMENT FOR ALLOTMENT OF INDUSTRIAL PLOT OF LAND AT FOOD PROCESSING PARK,  
CHAYGAON

14. Requirement of Plant, Machinery & Equipments(Use separate sheet, if necessary):			
Sl.	Item & Specification	Quantity	H.P/KW Rating
15. Total Requirement of Power (KW/HP):			
16. Requirement of Water per day (Liters)			
17. Requirement of Major Raw-materials(Use separate sheet, if necessary):			
Sl.	Item & Specification	Quantity	Value (Rs. lakh)
18. Employment Generation:			
a. Managerial b. Supervisory c. Skill Worker d. Un-skill Worker			
19. Period Ends by which time Effective Steps for starting the unit are to be taken:			
a. Arrangement for Finance:		Month..... Year.....	
b. Occupation of factory land:		Month..... Year.....	
c. Construction of Factory Building:		Month..... Year.....	
d. Commercial Production:		Month..... Year.....	
<b>B. To be filled-in by Existing Unit:</b>			
1. Location of the Existing Unit:			
2. Items of Manufacture:			
3. Whether factory premises is owned or rented:			
4. Capital Investment & Business of the Unit:			
a. Plant & Machinery			
b. Working Capital			



BID DOCUMENT FOR ALLOTMENT OF INDUSTRIAL PLOT OF LAND AT FOOD PROCESSING PARK,  
CHAYGAON

c. Turnover (during last 3 financial years)																																	
5. Source of Fund: a. Promoters Share b. Term Loan c. Working Capital Loan																																	
6. Name of the bank/financial institution from which loan has been obtained. (Enclose Credential Certificate of such bank/financial institution)																																	
7. Financial Performance of the Unit for last 3 financial years ( Enclose supporting audited P/L Account & Balance Sheet)																																	
8. Number of Present Employees: a. Managerial b. Supervisory c. Skill Worker d. Un-skill Worker																																	
9. Raw-materials Consumed during last financial year (Use separate sheet, if necessary):																																	
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:5%;">Sl.</th> <th style="width:60%;">Item &amp; Specification</th> <th style="width:15%;">Quantity</th> <th style="width:20%;">Value (Rs. lakh)</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>		Sl.	Item & Specification	Quantity	Value (Rs. lakh)																												
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10. List of Plant, Machinery & Equipments installed (Use separate sheet, if necessary):																																	
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11. Av. Electrical Power consumption per Day (KWH)																																	
12. Av. Water consumption per day (Liters)																																	
13. Any Other Information, which the Bidder would like to furnish:																																	

Place.

Date of submission of Application

Signature of Bidder

Name:

Designation:

**PRICE BID**

**FOR NO. 1. (TOTAL LAND AREA: 4 Bighas)**

Project for which required	Quoted Price per Sq. Meter of land/Open Space	Total quoted value for the plot
	In figure: Rs.....	In figure: Rs.....
	In words: Rupees.....	In words: Rupees.....
	.....	.....

Total (in words): Rupees.....

**Note: Base Price of Development Charge is Rs.1210.00 (Rupees Twelve hundred & Ten) only per Sq. Meter and Quoted Price must be over and above this Base Price. Bids shall be submitted separately for each plot of land and the same shall be marked and covered in green colour on the Site Map. PRICE BID for other two plots, which are not applicable under this Bid Document, shall be crossed out in red ink.**

Name of the Bidder :

Signature :

Full Address :

ANNEXURE: II(B)

**PRICE BID**

**FOR NO. 2. (TOTAL LAND AREA: 2 Bighas)**

Project for which required	Quoted Price per Sq. Meter of land/Open Space	Total quoted value for the plot
	In figure: Rs.....	In figure: Rs.....
	In words: Rupees.....	In words: Rupees.....
	.....	.....

Total (in words):  
Rupees.....

**Note: Base Price of Development Charge is Rs.1210.00 (Rupees Twelve hundred & Ten) only per Sq. Meter and Quoted Price must be over and above this Base Price. Bids shall be submitted separately for each plot of land and the same shall be marked and covered in green colour on the Site Map. PRICE BID for other two plots, which are not applicable under this Bid Document, shall be crossed out in red ink.**

Name of the Bidder :

Signature :

Full Address :

**PRICE BID**

**FOR NO. 3. (TOTAL LAND AREA: 2 Bighas)**

Project for which required	Quoted Price per Sq. Meter of land/Open Space	Total quoted value for the plot
	In figure: Rs.....  In words: Rupees..... .....	In figure: Rs.....  In words: Rupees..... .....

Total (in words):  
Rupees.....

**Note: Base Price of Development Charge is Rs.1210.00 (Rupees Twelve hundred & Ten) only per Sq. Meter and Quoted Price must be over and above this Base Price. Bids shall be submitted separately for each plot of land and the same shall be marked and covered in green colour on the Site Map. PRICE BID for other two plots, which are not applicable under this Bid Document, shall be crossed out in red ink.**

Name of the Bidder :

Signature :

Full Address :

**PRICE BID**

**No.5: Existing Assam Type Warehouse 5000 sq.ft.**

Project for which required	Quoted Price per Sq. Ft	Total quoted value
	In figure: Rs.....	In figure: Rs.....
	In words: Rupees.....	In words: Rupees.....
	.....	.....

Total (in words):  
Rupees.....

**Note: The Price Bid shall be quoted above based price of monthly rent @ Rs. 4.00 per sq.ft. for Ware house. Bids quoting lower than the Base Price will not be considered.**

Name of the Bidder :

Signature :

Full Address :